

# Winter Creek Reunion Festival Vendor Contract

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Web site: \_\_\_\_\_

Description of wares: (no food vendors without prior approval)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact information:

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Booth Fee: Prepayment required (non-refundable)

_____	Single booth 12' x 12'	\$30.00
_____	Double booth 12' x 20'	\$40.00
_____	Electric additional	\$10.00
_____	\$Total	

Make check payable to RRVDC and send to:

**Red River Valley Dulcimer Club**  
**413 Island Bayou Dr.**  
**Calera, OK 74730**

Return this portion with your payment

## Winter Creek Reunion Vendor Guidelines

Below are a few guidelines for the vendors of Winter Creek Reunion Festival. This will help the festival run smoother and keep everyone on the same page. We ask the cooperation of all vendors. We thank all of the past vendors. They have done a wonderful job and have been a big part in making this festival successful.

**Set Up Time:** Vendors may set up anytime Thursday or before 9:00a.m. Friday.

### Set Up Guidelines:

- Check with the vendor coordinator to know where to enter and exit with your vehicle and find your booth spot. (We have septic tanks and lateral lines that need protected.)
- **Observe set up time**
- Remove all vehicles from vendor area by the end of set-up time.
- All vehicles must be parked in the regular parking area across the road. (This will keep the hay field from being pressed down more than necessary and protect lateral lines in that area.)
- Bring your own extension cords, tables, etc. for your booth. (Be sure to let us know in your contract if you need electricity.)
- Please remove your vehicle from the vendor area when you pack up.

**Please keep your booth open from at least 9a.m. – 7p.m.** You can keep your booth open as long as you want Friday and Saturday evenings. That will be up to you as the vendor. Evening concerts start at 7pm.

**Dogs:** We prefer that you find another place to keep your dog other than your booth. We do however realize that this is not always a possibility. If you find that you need to keep your pet in your booth area, please be responsible and keep it quiet and restrained. Designated pet walking areas away from the festival grounds are provided.

**Support:** We will have a coordinator on sight to assist you as a vendor. Please let them know if you have questions or concerns.

**Tear Down Time:** If possible, please keep booths up until Sunday after church services. See the vendor coordinator if you need to tear down before this time.

This Event is “Rain or Shine”. Please be prepared for inclement weather.

All booths are on natural terrain; and as such, may be uneven, have tree roots, etc.